



Scaffolding

What this Toolbox Talk Covers:

- ✓ The “Dos” and “Don’ts” for working on or near scaffolding.

Discussion Notes:

- ✓ Discuss the outcomes of the “Dos” and “Don’ts.”

- Do**
- Ensure that all scaffolding is set on a base that is solid and level.
 - Use proper fall protection if the working deck on your scaffold is 10 feet or higher.
 - Before using scaffolding, ensure that the way to get on and off the scaffold meets OSHA rules for access.
 - Ensure all work areas are fully planked or decked.
 - Keep scaffolds at least 10 feet away from overhead power lines.
 - Install guardrails on any scaffolding that is 10 feet or higher.
 - Know the maximum intended load and capacity of your scaffolding before using it.
 - Wear a hard hat when working under or near a scaffold.

- Don’t**
- Remove guardrails except when materials are being on-loaded or off-loaded. Replace guardrails immediately once the materials have been placed.
 - Overload a scaffold. Always know what the maximum intended load is before using a scaffold. In most cases, the scaffold should be able to sustain at least four times its maximum intended load.
 - Use stilts, boxes or ladders on a landing of a scaffold. If the scaffold does not reach to the work area, request to have the scaffold platform raised.
 - Use a scaffold that appears to be damaged or has missing components.
 - Leave materials on the scaffold when you are done working. Materials left on a scaffold could blow off the landing and cause injury to a worker below.

Discussion questions:

1. What guidelines should be followed before using scaffolding?
2. What safety guidelines are given for workers working below or near scaffolding?

Meeting notes:

Employee comments/concerns: _____

Other safety issues to be addressed on the job/facility: _____

Training record:	Date: _____	Jobsite/Facility: _____	
	Trainer: _____	Title: _____	
Employee name (print)	/ (signature)	Employee name (print)	/ (signature)
_____	/	_____	/
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(Continue recording signatures on a separate sheet of paper)

Employee Quiz is provided on last page. Answers are: 1. (b), 2. (a), 3. (c), 4. (b), 5. (d)

Toolbox Talks safety information provided by Texas Mutual Insurance Company.



Employee Quiz

Topic: Scaffolding

Employee Name: _____

Circle the correct answer below.

- | | |
|--|---|
| <p>1. Scaffolds should be kept at least _____ feet from overhead power lines.</p> <ul style="list-style-type: none">a. 5b. 10c. 15d. 20 <p>2. If the platform of your scaffold does not reach to the height of your work area, you should:</p> <ul style="list-style-type: none">a. Have the platform raisedb. Put a ladder on the platformc. Use stilts while on the platformd. All of the above <p>3. When working under scaffolding, you should be wearing:</p> <ul style="list-style-type: none">a. Long pantsb. Glovesc. A hard hatd. All of the above | <p>4. You should have appropriate fall protection systems in place if the platform of your scaffolding is _____ feet or higher.</p> <ul style="list-style-type: none">a. 5b. 10c. 15d. 20 <p>5. Scaffolding should only be set on bases that are _____.</p> <ul style="list-style-type: none">a. Solidb. Levelc. Concreted. A & Be. All of the above |
|--|---|

Training record: Date: _____ Jobsite/Facility: _____
Trainer: _____ Title: _____